

APPLICATION FOR
REGISTRATION



ANSWER ALL QUESTIONS COMPLETELY. INCOMPLETE AND UNSIGNED APPLICATIONS WILL DELAY PROCESSING. FOR ASSISTANCE YOU MAY CONTACT ANY OF THE TAXPAYER SERVICES OFFICES LISTED ON THE BACK.

1. CHECK ANY OF THE FOLLOWING TAX, PERMIT, OR FEE REQUIREMENTS FOR WHICH YOUR BUSINESS IS LIABLE:

*ALCOHOLIC BEVERAGE TAXES:

☐ Beer Barrelage

☐ Brand Registration

☐ *Liquor By The Drink

☐ Wholesale Beer

☐ Wholesale Gallonage

☐ FRANCHISE AND EXCISE TAX

GROSS RECEIPTS TAXES:

☐ Bottlers

☐ Mixing Bars

☐ Pistol Permits

☐ Gas, Water, Electric Power & Light

☐ *PETROLEUM TAXES

PRIVILEGE TAXES:

☐ Auto Rental Surcharge

☐ **Business Tax

☐ Bail Bondsmen

☐ **Litigation Tax

☐ Professional Privilege Tax

☐ Realty Transfer and Mortgage Tax

SALES AND USE TAX

SEVERANCE TAXES:

SOLID WASTE TAXES:

TOBACCO TAX

*Requires Bond.

TYPE OF BOND: ☐ 1. SURETY ☐ 2. CASH ☐ 3. CERTIFICATE OF DEPOSIT ☐ 4. NONE REQUIRED

**These are administered by the county or city. Contact local officials in your area for registration forms.

2. REASON FOR APPLYING:

☐ 1. New business

☐ 2. Additional location

☐ 3. Purchase of existing business

3. WILL YOUR GROSS SALES EXCEED \$4,800 PER YEAR? ☐ YES ☐ NO

WILL YOUR TAXABLE SERVICES EXCEED \$1,200 PER YEAR? ☐ YES ☐ NO

DO YOU HAVE SUPPLIERS (IN-STATE OR OUT-OF-STATE) WHO DO NOT COLLECT TN. SALES TAX? ☐ YES ☐ NO

IF ALL THREE OF THE ABOVE ARE "NO", YOU DO NOT NEED A SALES TAX #.

4a. DATE BUSINESS BEGAN IN TENNESSEE AT THIS LOCATION

4b. FISCAL YR. END

5. WILL YOU BE COLLECTING OVER \$200 PER MONTH IN SALES TAX?

6. HOW MANY MONTHS OF THE YEAR WILL YOU HAVE SALES AND/OR USE TAX TO REPORT?

7. BUSINESS NAME AND EXACT LOCATION

8. BUSINESS MAILING ADDRESS

9. IS THIS BUSINESS LOCATED INSIDE ANY TENNESSEE CITY LIMITS?

10. RECORD STORAGE ADDRESS:

11. BUSINESS TELEPHONE #

12. ENTER YOUR FEDERAL EMPLOYER'S IDENTIFICATION #

☐ APPLIED FOR ☐ NOT REQUIRED

13. TYPE OF OWNERSHIP:

14. CURRENT OR PRIOR TAX NUMBERS (SALES TAX, ETC.)

15. DESCRIBE THE BUSINESS ACTIVITY AT THIS LOCATION, STATING THE MAJOR PRODUCTS AND/OR SERVICES SOLD.

16. RETAIL WHOLESALE BOTH MANUFACTURER AMUSEMENT *CONTRACTOR **LEASED DEPT.

*DO YOU INSTALL EVERYTHING YOU SELL? ☐ YES ☐ NO

**LETTER FROM BUSINESS OWNER MUST BE ATTACHED.

ED/EFT 17. DO YOU CURRENTLY FILE YOUR RETURN BY EDI? ☐ YES ☐ NO

DO YOU CURRENTLY REMIT PAYMENT BY EFT? ☐ YES ☐ NO

WOULD YOU LIKE TO RECEIVE INFORMATION ABOUT THE FOLLOWING: ☐ EDI ☐ EFT

18. IDENTIFY OWNERS, OFFICERS, OR PARTNERS (ATTACH ADDITIONAL NAMES AND SOCIAL SECURITY NUMBERS ON SEPARATE SHEET).

(1) NAME

HOME ADDRESS (DO NOT USE P.O. BOX #)

HOME TELEPHONE #

SOCIAL SECURITY #

CITY

STATE

ZIP CODE

(2) NAME

HOME ADDRESS (DO NOT USE P.O. BOX #)

HOME TELEPHONE #

SOCIAL SECURITY #

CITY

STATE

ZIP CODE

(3) NAME

HOME ADDRESS (DO NOT USE P.O. BOX #)

HOME TELEPHONE #

SOCIAL SECURITY #

CITY

STATE

ZIP CODE

PREVIOUS BUSINESS NAME

PREVIOUS OWNER'S TELEPHONE #

STILL IN BUSINESS?

PREVIOUS OWNER'S NAME AND ADDRESS

☐ YES ☐ NO

19. IF YOU ARE AN OUT-OF-STATE BUSINESS WHO WILL BE DOING BUSINESS IN TENNESSEE, PLEASE ANSWER THE FOLLOWING QUESTION.

DO YOU HAVE A LOCATION OR OFFICE IN TENNESSEE? ☐ YES ☐ NO

IF YES, NAME LOCATION:

20. THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. (THIS APPLICATION MUST BE SIGNED BY THE INDIVIDUAL OWNER, A PARTNER, OR AN OFFICER OF THE CORPORATION) LISTED IN ITEM 17.)

SIGN HERE:

OWNER, PARTNER, OR OFFICER (DO NOT PRINT OR USE STAMP)

TITLE

DATE

FOR DEPARTMENT USE ONLY

RV-F1300501 (Rev. 3-03)

INTERNET (3-03)

If you have any questions or need assistance, you may contact any of the Taxpayer Services offices listed below.
THIS APPLICATION CAN BE PROCESSED AT ANY OF THE OFFICES LISTED BELOW.

CHATTANOOGA
540 McCallie Ave., 3rd Fl., Ste. 350
Chattanooga, Tennessee 37402
Telephone: (423) 634-6266
Fax: (423) 634-3001

MEMPHIS
3150 Appling Road
Bartlett, Tennessee 38133
Telephone: (901) 213-1400
Fax: (901) 213-2675

JACKSON
225 Martin Luther King Drive
Lowell Thomas Office Bldg., 4th Floor
Jackson, Tennessee 38301-6920
Telephone: (731) 423-5747
Fax: (731) 426-0733

NASHVILLE (main office)
Andrew Jackson Bldg., 3rd Floor
500 Deaderick Street
Nashville, Tennessee 37242
Telephone: (615) 253-0600
Fax: (615) 741-0682

JOHNSON CITY
204 High Point Drive
Johnson City, Tennessee 37601
Telephone: (423) 854-5321
Fax: (423) 854-5377

KNOXVILLE
531 Henley St., Room 606
Knoxville, Tennessee 37902
Telephone: (865) 594-6100
Fax: (865) 594-6402

Tennessee residents may call in-state toll free 1-800-342-1003; out-of-state callers may dial (615) 253-0600.